**CS673 Software Engineering**

**Team 4 Meeting Minutes**

**Date and Time:** **September 12, 2019 8.30 – 9.00 PM**

**Place: BU**

**Participants: Connor, Zak, Juan, Rattikarn, Molla**

**Minutes taker: Zak**

**Timekeeper: Zak**

**Purpose: Official Team Meeting.**

**Agenda:**

* Project Contents
* Project Proposes
* Documentations
  + SPPP
  + Meeting Minutes
* Other Topics

**Action Items:**

* The professor gave an idea for a project portal. Ideally is a web based project. Specify user types such as student, faculty, non-user how they can access and limit to upload, add (Access control). Be concern about copywriter. Education project is a main purpose for a project portal.
* Zak search and start bootstrap framework. Features in a website search, join, view, search in keyword. Frontend related.
* Connor starts the details in SPPP
* Juan, Molla, Rattikarn start to set up necessary tools.

**Discussions:**

* Need backend and frontend tools and role
* Working in Git and Lab1 for a next due date submission
* Put any ideas of a project and discussion meeting time on slack